

AD01

Change of registered office address

You can use the WebFiling service to file this form online.
Please go to companieshouse.gov.uk

What this form is for
You may use this form to change a company's registered office address.

What this form is NOT for
You cannot use this form to change the registered office address of a Limited Liability Partnership (LLP). To do this, please use form LL AD01's Change of registered office address of a limited liability partnership (LLP).

1 Company details

Company number

Company name in full

Filling in this form

Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

2 New registered office address

If you use your home address it will be available on our website and you won't be able to remove it.

The change in registered office address does not take effect until the Registrar has registered this notice.

A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered.

Building name/number

Street

Post town

County/Region

Postcode

3 Appropriate registered office address

I confirm that the new registered office address is an appropriate address as outlined in section 86(2) of the Companies Act 2006.

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Authentication

I am authenticating this form on behalf of the company.
Enter your printed name. You do not need to include a signature.

Name

This form may be authenticated by:
Director, Secretary, Person Authorised, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.

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How to send your form

You can upload certain forms to Companies House instead of sending them by post.

If you need to post your form, you must send it to the correct address.

For more information on where to send the form visit:

[gov.uk/companies-house/offices](https://www.gov.uk/companies-house/offices)